



EXHIBITOR MANUAL

20 – 21 NOVEMBER 2019



WHINN.DK
#WHINN

WELCOME

Dear WHINN EXHIBITOR

We are proud to welcome you to WHINN – Week of Health and INNovation 2019.

This year, WHINN has moved to Campus Odense and WHINN Grand Central, with i.a. keynotes and exhibition in Forskerparken.

This manual gives you information about the exhibition. Please take a few minutes to review and read this manual. If the content of this manual sparks confusion, please contact Louise Daugbjerg-Pedersen, louise@whinn.dk, +45 5133 4642.

In order to display your organisation on the WHINN website as quickly as possible, please send the following to Louise Daugbjerg-Pedersen (louise@whinn.dk):

- Organisation logo in high resolution
- Organisation/product description, up to 150 words.

Kind Regards,

The WHINN team.

General Exhibition Information

Location

Health Innovation Centre of Southern Denmark
Campus Odense
Forskerparken 10G
5230 Odense M.

Dates:

20 – 21 November 2019

Technical order reg. stand

An exhibition stand at WHINN 2019 is a “raw” stand, meaning that your stand is marked on the floor, with an ancillary 230V power outlet. If you wish to rent items to your stand – walls, table, chairs etc. please contact Peder Vedel Jakobsen via E-mail pvj@nim-brandboard.dk or phone +45 6611 0525. All item rentals including construction is at your expense. Order form is under “Expo/Sponsor” → “Service Manual for Exhibitors”.

Construction

Tuesday 19 November 2019	8.00 – 20.00
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Open hours in the exhibition

Wednesday 20 November 2019	9.00 – 16,45
Thursday 21 November 2019	9.00 – 16.00

Disassembly and clean-up

Thursday 21 November 2019	16.00 - 20.00
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Shipping Address

Health Innovation Centre of Southern Denmark
Campus Odense
Forskerparken 10G
5230 Odense M.
Mark WHINN EXHIBITION, company name and stand nr.

All equipment can be sent to Forskerparken 10G from 18 November 2019, and must be picked up at least two days after the exhibition. If you wish to make other arrangements, please contact Louise Daugbjerg-Pedersen, louise@whinn.dk, +45 5133 4642.

Registration

Please note that an e-mail with a registration link will be sent to the contact listed in your contract. The registration link will not be sent until the payment for your sponsorship has been received. As exhibitor you can have your nametag to use throughout the conference issued Tuesday between 9.00 AM and 8.00 PM.

Insurance

With regard to the sponsor/exhibit space contract, WHINN and Welfare Tech disclaims any liability for the exhibition. We advise you to get your own insurance in case of damage or theft.

Parking

Additional parking in the area around Forskerparken – of course with walking distance from Forskerparken.

Smoking

Smoking is strictly prohibited within the facility. There are smoking areas outside the venue.

Conference Office

The Conference Office is staffed throughout the entire exhibition. The Conference Office is situated next to the exhibition. Signposts to show you the way will be present.

Rules and guidelines reg. exhibition stand

1. CONSTRUCTION

Maximum build up height is 2,5 m. If you need to build higher please contact Louise Daugbjerg-Pedersen, louise@whinn.dk, +45 5133 4642.

Max 50% built up is allowed at the walls at the open sides

2. HANGING BANERS/SIGNS

It is not possible have banners/signs

3. WiFi

There will be complimentary WiFi in the exhibition area.

It is under no circumstances allowed to use the complimentary WiFi for heavy presentation purposes. If you have a need for cabled network please contact Louise Daugbjerg-Pedersen, louise@whinn.dk, +45 5133 4642

4. EXHIBITION IN GENEREL

It is not allowed to promote your stand or company at any other place than your stand. Material found elsewhere will be removed without further notice. In violation of this rule there will be given a warning. If this warning is not followed a fine of DKK. 5.000 / € 670 will be charged.